



**Ply Gem<sup>®</sup>**



# NEW CONSTRUCTION

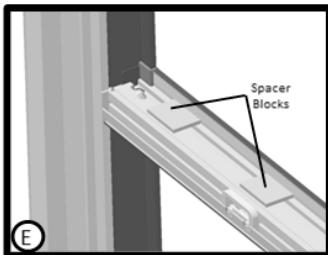
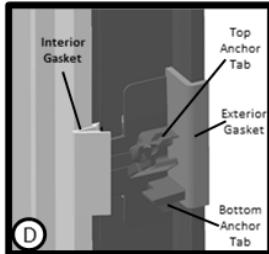
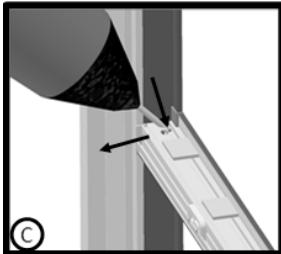
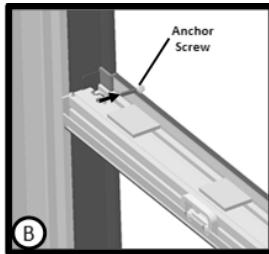
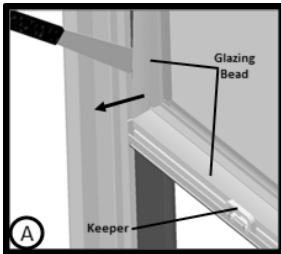
## DRYWALL INSTRUCTION



### ⚠ IMPORTANT! READ ALL INSTRUCTIONS BEFORE BEGINNING INSTALLATION.

The manufacturer will accept no responsibility for air or water leakage above, under, or around the window unit. For further assistance, contact Ply Gem Windows at 1-888-9PLYGEM

**CAUTION:** You are about to expose sharp edges of glass that can cause serious injury or death if they are not handled properly, and with recommended safety equipment. Gloves, arm guards, and a leather apron are strongly recommended when removing the insulated glass assembly.



### THIS IS A DRYWALL WINDOW.

It does not require any changes from the factory, but it can be disassembled to pass construction materials through by following these steps:

**STEP 1.** Make sure the window is fully shimmed and fastened into the wall. Once this is done, remove the bottom sash and screens from the interior.

**NOTE:** Be careful to not damage the vinyl glazing, vinyl frame or glass – all parts must be replaced later.

Starting at a corner of the vertical glazing beads, gently pry the bead toward the center of the window with a small putty knife (about 1 inch wide). Move the putty knife along the glazing bead repeatedly prying the bead toward the center of the unit as you work to the opposite end of the bead to free it. Repeat this process for the other vertical glazing bead. **CAUTION:** DO NOT PULL UP on the glazing bead as it can damage the bead. **(Figure A)** Repeat the same process for the bottom horizontal, being careful not to catch the bead on the top of the keeper. Finish by removing the top glazing bead. Be aware that when the last glazing piece is removed, the insulated glass assembly can fall out. Remove glass. Collect all loose spacer blocks and save for reuse.

**STEP 2.** Remove the meeting rail. Remove the two angled screws, one located at each end of the meeting rail. **(Figure B)** Then, using your screw driver tip, push down on the anchoring tab located on the top of the meeting rail, and pry the meeting rail inward until it comes loose from the anchoring tab. **(Figure C)** Do the same actions on the underside of the meeting rail so that the meeting rail comes completely loose on that end. Repeat on the other end, being careful not to twist the meeting rail at the ends. **CAUTION:** Do not damage or remove interior or exterior gaskets. Save all parts for the reinstallation and glazing.

#### RESTORE WINDOW TO NORMAL USE and GLAZE

**STEP 3.** Reinstalling the meeting rail. Align the meeting rail with both jambs and slide the meeting rail over the top and bottom anchoring tabs. **(Figure D)** (weather-stripping to the inside, and the keepers facing up). Place original screws back in their holes and tighten – DO NOT OVER TIGHTEN. The screw head should not interfere with the insulated glass unit when reglazing.

**STEP 4.** Set glass over the keepers onto the spacer blocks **(Figure E)** (window label upright to the inside). PRESS IT AGAINST THE COMPRESSION TAPE ALL THE WAY AROUND, AND BE SURE GLASS IS PROPERLY ALIGNED AND EVENLY SPACED within the opening.

**STEP 5.** Replace the Interior Vinyl Glazing Beads. Start with the TOP piece, bottom piece next and then side pieces. Insert the shorter leg of the glazing bead into the glazing groove, starting at one end. Press it in until it snaps into place along the entire piece. Be careful to not damage glass or the bead.

**STEP 6.** Replace screen and bottom sash.



#### PRECAUTIONARY NOTES:

- Store windows and doors oriented in upright position (not laying horizontally) in a dry, well-ventilated location not to exceed 6 deep and should be of similar size.
- Keep window and door units out of direct sunlight exposure during storage and remove protective films immediately after installation.



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